

Article - General Provisions

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§3-302.1.

(a) (1) Subject to subsection (b) of this section, before meeting in an open session, a public body shall make available to the public an agenda:

(i) containing known items of business or topics to be discussed at the portion of the meeting that is open; and

(ii) indicating whether the public body expects to close any portion of the meeting in accordance with § 3-305 of this subtitle.

(2) If an agenda has been determined at the time the public body gives notice of the meeting under § 3-302 of this subtitle, the public body shall make available the agenda at the same time the public body gives notice of the meeting.

(3) If an agenda has not been determined at the time the public body gives notice of the meeting, the public body shall make available the agenda as soon as practicable after the agenda has been determined but no later than 24 hours before the meeting.

(b) If a public body is unable to comply with the provisions of subsection (a) of this section because the meeting was scheduled in response to an emergency, a natural disaster, or any other unanticipated situation, the public body shall make available on request an agenda of the meeting within a reasonable time after the meeting occurs.

(c) A public body is not required to make available any information in the agenda regarding the subject matter of the portion of the meeting that is closed in accordance with § 3-305 of this subtitle.

(d) (1) A public body required to make available an agenda under subsection (a) of this section may make available the agenda using a method authorized for giving notice under § 3-302(c) of this subtitle.

(2) The method a public body uses for making available an agenda may be different from the method a public body uses for giving notice.

(e) Nothing in this section may be construed to prevent a public body from altering the agenda of a meeting after the agenda has been made available to the public.

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